

Deleted – November 2012 – Procedure added to III-60 – Attendance at Board Meetings by Media and General Public

SECTION: Public Relations DIRECTIVE: II-70

SUBJECT: Procedure for Attendance AUTHORITY: Board of Governors
By Media and General Public

EFFECTIVE DATE			REVIEWED/REVISED DATE			POLICY	PROCEDURE	X
MONTH	DAY	YEAR	MONTH	DAY	YEAR			
06	22	92	06		2006	Applies to: Board Members; CEO, Senior Management		
			02	24	2010			

POLICY

It is the policy of the West Haldimand General Hospital to have a procedure for having the general public and media at general Board meetings.

PRIOR TO ATTENDANCE AT BOARD MEETINGS

1. Arrange orientation for all reporters who will cover the hospital at the Board meetings.

AT THE BOARD MEETINGS

1. Distribute copies of:
 - Chief Executive Officer's Report
 - Chief of Staff's Report
 - Financial and Statistical Statements
 - Committee minutes that do not include "closed session" items
 - O.H.A. - F.Y.I.
 - Pulse
2. Committee chairmen review minutes excluding "closed session" items.
3. 15 Minute recess

Media may interview

 - Chair, Board of Governors
 - Chief Executive Officer
 - Others as authorized by the Chair.
 - Resume "closed session" portion of the Board meeting and accept all reports.