



Mission Services of Hamilton, a Christian charitable organization serving disadvantaged people, invites applications for the following position

JOB POSTING

Addiction Services (Suntrac)

ADDICTIONS WORKER

Full-time Position of 37.5 hours per week
\$1,277.10 - \$1,482.13 semi-monthly (Class 4)

KEY RESPONSIBILITIES:

1. Provide direct services to clients, including pre-treatment, referrals, core and elective program delivery, and aftercare including the "Taking Steps for Men" and "Partner's in Recovery" programs.
2. Provide case management for clients in all phases of treatment.
3. Preparation and presentation of program material.
4. Provide day or evening group facilitation and individual counselling.
5. Liaise with community resources to support client and program goals.
6. Participate in program development and evaluation.
7. Keep systematic records using Catalyst and provide reports as required.
8. Promote the efficient and effective daily operation of the program within the guidelines and policies of Mission Services and in consultation with the Program Manager.
9. Work safely, identify any health and safety concerns and report to management, and follow Mission Services workplace health and safety policies and procedures at all times.
10. Adhere to a strict policy of confidentiality.
11. Other duties as required to ensure the continuation of service to clients.

QUALIFICATIONS:

1. Degree in Human or Social Services or post-secondary diploma in Addictions and/or Mental Health.
2. Minimum of 2 years experience in addictions counselling or equivalent.
3. Knowledge and understanding the therapeutic community and of best practices in the treatment of addictions and mental health.
4. Training in brief intervention, motivational interviewing and case management.
5. Working knowledge of the Stages of Change and its application to addictions treatment.
6. Excellent communication and organizational skills.
7. Strong interpersonal skills with proven ability to work well in teams.
8. Must have updated First Aid/CPR
9. Understanding of personal issues as they relate to the therapeutic relationship and a commitment to self-improvement.
10. Committed to uphold the organization's mission, values and standards.

Only those selected for an interview will be contacted, no phone calls please.
Applications will be reviewed until position is filled. Please submit a résumé with cover letter to:

Suntrac Program Manager
Mission Services of Hamilton, Inc., P.O. Box 368, Hamilton, ON L8L 7W2
Fax (905) 528-9670 or e-mail to dgraham@mission-services.com